



# National Committee on Uniform Traffic Control Devices

13236 North 7th Street, Suite 4-259, Phoenix, Arizona 85022  
Phone/Text: 231-4-NCUTCD (231-462-8823)  
E-mail: secretary@ncutcd.org Website: <https://ncutcd.org>

## Meeting Registration Form (PDF) - January 2024 Annual Meeting

The January 2024 meeting will be held at the Doubletree Crystal City in Arlington, VA from January 10th to 12th, 2024. See the NCUTCD website for the preliminary program and schedule.

Registration will be required for participation in technical committee and Council sessions.

*NCUTCD strongly recommends that attendees register and pay electronically via the link found on the NCUTCD website. This form should only be used if an attendee cannot register or pay electronically through the website or Cvent registration service.*

One attendee per registration form.

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, ZIP: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Cell/Text: \_\_\_\_\_

*I agree to the terms and conditions listed on the second page of this document.*

### Registration fees (revised for 2024):

**Private Sector:**.....Until December 1st: **\$350.00**.....After December 1st: **\$400.00**

**Government:**.....Until December 1st: **\$225.00**.....After December 1st: **\$275.00**

**First-Time Attendee:** .....Until December 1st: **\$150.00**.....After December 1st: **\$200.00**

More information on registration categories can be found on the second page of this document.

**Credit cards are not accepted for mail-in or e-mail registration.** Please remit the registration fee by one of the following methods prior to **Friday, December 22nd, 2023**. After December 22nd, registration is only available via Cvent.

- **Electronic Payments:** Please e-mail this form to secretary@ncutcd.org, or mail this form to NCUTCD at the address below, and remit registration fees via Zelle or ACH (no Venmo). Contact NCUTCD for routing and account numbers.
- **Checks or Purchase Orders:** Please mail along with this form to NCUTCD at the address below. Make payable to "NCUTCD" or "National Committee on Uniform Traffic Control Devices".

### Mailing Address:

National Committee on Uniform Traffic Control Devices (NCUTCD)  
13236 N. 7th St., Suite 4-259  
Phoenix, AZ 85022

**ALL ATTENDEES MUST AGREE TO TERMS AND CONDITIONS ON THE NEXT PAGE**

## Terms and Conditions

All registrants must agree to the terms and conditions for this event as a condition of registration. Please review these terms and conditions and note agreement by checking the box on the previous page.

- NCUTCD recommends that attendees be fully vaccinated against COVID-19. NCUTCD intends to conform to any requirements and mandates established by local authorities and/or the hotel. If local authorities and/or the hotel change their practices between now and the meeting, NCUTCD and meeting attendees will be expected to comply with the new provisions.
  - By registering for this event, you consent to your voice, likeness, and any materials you provide being recorded for use and dissemination, without payment of any compensation for such use, in any language, format, or media now known or later devised. You release NCUTCD and its sponsoring organizations from any and all claims, liability, or damages arising from any such use. NCUTCD will proceed in reliance upon such consent and release.
  - NCUTCD expects a professional and cordial environment at all meetings and activities. All forms of discrimination, harassment, and bullying are prohibited in NCUTCD activities. Prejudicial treatment or harassment of individuals or groups of people that creates an intimidating, hostile, or offensive environment based on their race, ethnicity, color, national origin, sex, sexual orientation, gender identity, age, religion, disability, veteran status, or any other characteristic protected by applicable laws is prohibited. Verbal or physical conduct of a sexual nature that creates an intimidating, hostile, or offensive environment is prohibited. Unwelcome or aggressive behavior involving the use of influence, threat, intimidation, or coercion to dominate others is also prohibited. Violations should be reported immediately to NCUTCD staff or leadership.
  - Refunds are at the discretion of NCUTCD. No refunds after January 9th, 2024.
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## Registration Categories

- **Private Sector:** This encompasses all attendees who do not qualify for the "government" or "self-employed or retiree" rate. This includes employees of consulting firms, vendors, manufacturers, railroads, associations, and other companies, firms, or organizations.
- **Government:** This encompasses attendees currently employed by a government agency or public university, or serving as an in-house consultant in a government agency. This category is determined by current employment status. Meeting the criteria in the NCUTCD Operating Procedures for "government member" does not authorize the use of this rate if the person is not currently employed by a government agency or public university.
- **Self-Employed or Retiree:** This encompasses attendees who have retired from full-time employment (either public or private) or are a sole proprietor of a business or firm. This category also includes employees or contractors working for a 501(c)(3)-eligible nonprofit with five or fewer total paid employees or contractors.