



National Committee on Uniform Traffic Control Devices

13236 North 7th Street, Suite 4-259, Phoenix, Arizona 85022
Phone/Text: 231-4-NCUTCD (231-462-8823)
E-mail: secretary@ncutcd.org Website: <https://ncutcd.org>

2023 Annual Meeting - Actions of NCUTCD Council Friday, January 13, 2023, Doubletree Crystal City, Arlington, VA Meeting Summary

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4 General Session - Call to Order

5 NCUTCD Chair Gene Hawkins called the meeting to order at 8:00 AM Eastern Standard Time.

6 Safety Briefing

7 Peggy Ygbuhay presented the safety briefing to all attendees.

8 Attendance and Determination of Quorum

Sponsor Voting Members

AAA Jeff Bagdade
AAR Tony Bellamy
AASHTO Meg Pirkle, Chair
Neil Boudreau
Jody Colvin
Maysa Hanna
Tom Honich
Bill Lambert
Sara Peters
Lee Roadifer
AHUA Jonathan Upchurch
APBP Peter Koonce
APTA (no representative)
APWA Steve Oliver, Chair
Monica Suter
Bob Garbacz
AREMA Cayela Wimberly
ARTBA Tim Cox
ASCE Robert Bryson
ATSSA Donna Clark
HFR Bryan Katz

Sponsor Voting Members

IACP Rick Campbell
IBTTA Shannon Bonilla
IMSA Toby Cummings
ITE Steven Jewell, Chair
Mike Cynecki
Kathy Falk
Eagan Foster
Gene Hawkins
Marc Jacobson
Brent Ogden ¹
Zoubir Ouadah
ITS America Paul Carlson
LAB Rock Miller
NACE Lee Billingsley, Chair
Jeff Blue
Tim Haagsma
NACTO Uyen Dang, Acting Chair
Elijah Ferrari
Katy Sawyer
NSC Ryan Pietzsch

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Honorary Members

George Butzer

Scott Wainwright

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¹ Scott Kuznicki replaced Brent Ogden at 10:30 AM EST

Executive Secretary Richard Moeur stated a quorum of voting members was present.

Paul Carlson moved and Steve Jewell seconded approval of the meeting summary for the June 2022 meeting. This passed in a unanimous voice vote.

18 Chair Hawkins then gave a summary of the Executive Board meeting of January 5th, 2023. A
19 working group is continuing to revise the NCUTCD Bylaws and Operating Procedures. There
20 may be work soon to update the NCUTCD and MUTCD Strategic Plans. The history and
21 amount of sponsor contributions is under review, and there was discussion of creating an
22 endowment fund for contributions.

23 **New Members**

24 Chair Hawkins then called those who were approved for membership at the January 5th Board
25 meeting to the front, and welcomed them to NCUTCD. Each new member who was in
26 attendance was given a NCUTCD membership pin. The list of new members is posted on the
27 NCUTCD website as part of the "General Presentations" PDF file.

28 **Honorary Member - Scott Wainwright**

29 Scott Wainwright was awarded a plaque recognizing his appointment to Honorary Member
30 status and his decades of involvement with and contributions to NCUTCD (*deferred from June*
31 *2022*).

32 **June 2023 Meeting**

33 A brief presentation was made on the upcoming summer 2023 meeting June 28-30 at the
34 Tacoma Marriott Downtown and Greater Tacoma Convention Center in Tacoma, WA.

35 **Chair's Report**

36 Chair Hawkins asked for volunteers to assist on the Strategic Planning working groups. Hew
37 then presented a list and chart of members' predictions regarding the publication date of the
38 Final Rule. This chart and table are posted on the NCUTCD website on the January 2023
39 meeting webpage as part of the "General Presentations" PDF file.

40
41 Chair Hawkins noted the death of Joel Marcuson, a long-time member and former chair of the
42 Roundabout Task Force (now JTF). A moment of silence was observed. Hawkins also
43 recognized Eagan Foster for his work in chairing the Pedestrian Joint Task Force. Mr. Foster will
44 be stepping down from this position at the end of this meeting.

45
46 Chair Hawkins asked veterans, reservists, and active-duty members of the military to stand and
47 be recognized.

48
49 The Annual Meeting will be at the same Doubletree Hotel in January 2024 and 2025. Comments
50 regarding the current schedule overlapping the last part of the TRB Annual Meeting may be
51 submitted to the Chair or Executive Secretary.

52
53 353 people registered for the January meeting, which is a new record for an in-person NCUTCD
54 meeting. 52 of these registrants (15%) are attending for the first time. (*Note: final attendance*
55 *was 343*).

56 **Other Reports**

57 *Website:*

58 Webmaster Marc Jacobson noted NCUTCD has successfully moved to a new member
59 database system. This system is capable of supporting listservs for working groups such as task
60 forces. The website has been updated with added information on NCUTCD's history. Members
61 can log into the website to update their data, and can contact Marc if they encounter problems.

62 Marc is looking for help and support from members or others with experience with websites
63 and/or online databases.

64
65 *New Member Orientation:*
66 Jonathan Upchurch reported a New Member Orientation session was held on Wednesday
67 afternoon, with a new record attendance of 36 persons.

68
69 *MUTCD 12th Edition Planning:*
70 Jonathan Upchurch presented an overview and update on the working group developing a
71 vision and plan for the 12th Edition of the MUTCD. This presentation is posted on the NCUTCD
72 website on the January 2023 meeting webpage as part of the “General Presentations” PDF file.

73
74 *TOMC / Canadian MUTCD:*
75 Scott Wainwright has been participating in Canadian MUTCD activities, and gave a brief
76 presentation on recent TAC / TOMC actions. This presentation is posted on the NCUTCD
77 website on the January 2023 meeting webpage as part of the “General Presentations” PDF file.

78
79 *FHWA:*
80 Kevin Sylvester of the FHWA MUTCD Team then presented a report and update on team
81 activities. This presentation is posted on the NCUTCD website on the January 2023 meeting
82 webpage as part of the “General Presentations” PDF file.

83 **Edit Committee**

84 Vice Chair of Programs and Edit Committee Chair Bill Lambert reported on committee activities.
85 The committee met on Wednesday afternoon with 12 members and 5 visitors in attendance.
86 There were two primary topics: “Safe System” and “Equity”. Lambert noted the MUTCD can be
87 equitable, but depends on application. Edit Committee is also reviewing the definition of
88 “roadway”, with substantial written contributions from Jim Pline.

89 **Research Committee**

90 Vice Chair of Research and Research Committee Chair Bryan Katz reported on committee
91 activities. The committee met in person yesterday with 15 members and 25 visitors in
92 attendance. The committee discussed research problem statements originated by technical
93 committees and how to effectively forward them to research bodies. Katz announced the
94 publication of the first edition of the Journal of Traffic Control Device Research, available at
95 <https://ncutcdjournal.org>, with three studies included.

96 97 **Regulatory and Warning Sign Technical Committee**

98 RWSTC Chair Tom Heydel reported on committee activities. The committee met yesterday with
99 31 members and 14 visitors. There were presentations on pedestrian signing at intersections
100 and on ongoing pooled fund evaluations. RWSTC has created or co-created several new task
101 forces and multi-committee task forces: Signing for Alternative Intersections MCTF, Driveway
102 Assistance Device MCTF, and a Pedestrian Signing at Unsignalized Intersections TF.

103 104 **Guide and Motorist Information Sign Technical Committee**

105 GMITC Chair Tom Honich reported on committee activities. The committee met yesterday with
106 25 members and 4 visitors. GMITC is working on guidelines for standard fonts for dynamic

107 message signs and assessing impacts of newer-technology headlights on sign visibility. GMITC
108 is working with New York City on signing for tolling zones. There was some discussion of
109 agency adoption of the 11th Edition and state supplements / MUTCD and agency assistance for
110 the adoption / supplement process.

111 **Markings Technical Committee**

112 Markings TC Chair Jody Colvin reported on committee activities. The committee met yesterday
113 with 32 members and 11 visitors. MTC had presentations on orange markings for work zones,
114 the recent Final Rule on marking retroreflectivity, and on markings for wet pavement at night.

115 **Signals Technical Committee**

116 Signals TC Chair John Fisher reported on committee activities. The committee met yesterday
117 with 42 members and 10 visitors. STC had a presentation on the recently completed NCHRP
118 Report 1030 on midblock pedestrian signals, and anticipate developing a MUTCD proposal after
119 the 11th Edition is published. STC also discussed ramp metering and signal devices used for
120 these applications. STC evaluated current MUTCD text to see if it can be made simpler and
121 clearer, and noted some sentences are rather long can be difficult to read and follow. STC
122 currently has 50 members, with a short list of prospective members.

123 **Temporary Traffic Control Technical Committee**

124 TTC Chair Neil Boudreau reported on committee activities. The committee met yesterday with
125 41 members and 11 visitors. TTC is developing topics for MUTCD development, which may
126 include work zone intrusion, flagger positioning, rumble strip applications, and vehicle lighting.
127 TTC is involved with the new Driveway Assistance Device MCTF.

128 **Railroad and Light Rail Technical Committee**

129 RRLRT Chair Rick Campbell reported on committee activities. The committee met yesterday
130 with 50 members and 4 visitors. RRLRT had a presentation on potential impacts and changes to
131 grade crossings arising from PROWAG standards should that rulemaking become a Final Rule.
132 RRLRT is developing a list of topics for MUTCD 11th Edition revisions.

133 **Bicycle Technical Committee**

134 BTC Chair Bill DeSantis reported on committee activities. The committee met yesterday with 25
135 members and 13 visitors. BTC is working on proposed changes to the 11th Edition. BTC is
136 working with the Bicycle-Rail MCTF on identifying a list of topics regarding bicyclists at grade
137 crossings. BTC is working with MTC on advisory bike lanes, and made assignments for review
138 of Part 9 upon publication of the Final Rule.

139 **Connected and Automated Vehicle Joint Task Force**

140 CAVJTF Chair Paul Carlson reported on task force activities. The task force met Wednesday
141 with 90 attendees, and had to switch rooms on short notice due to the large attendance. CAV
142 had presentations from ITS America on recent CAV / V2X developments and from Allstate on
143 data collection. CAV discussed the placement of CAV content in the MUTCD whether in Part 5
144 or throughout the manual, and created a list of action items for proposal development. CAV
145 suggests an in-depth webinar on the 11th Edition and CAV issues that could be held through
146 NCUTCD.

147 **Pedestrian Joint Task Force**

148 Ped JTF Chair Eagan Foster reported on task force activities. The task force met Wednesday
149 with 74 attendees. Foster thanked Randy McCourt for his assistance, and thanked NCUTCD for

150 its support of the JTF through the years. Randy McCourt will be assuming the chair of Ped JTF
151 and delivered the rest of the report. Ped had presentations on midblock signals, LEDs in ped
152 sign borders, decorative crosswalks, signs at unsignalized crossings, lighting, and the significant
153 growth in pedestrian research. There were two breakout sessions on MUTCD terminology and
154 on crossing guidelines.

155 **Roundabout Joint Task Force**

156 Roundabout JTF Chair Brian Walsh reported on task force activities. The task force met
157 Wednesday with 20 attendees. Roundabout revisited their comments on the 11th Edition in
158 preparation for the Final Rule. The JTF is assessing the role of context, such as differences
159 between rural vs. urban roundabout designs and operation and rural roundabout safety. The
160 JTF also reviewed recent research activities in this area.

161 **Rules of the Road Joint Task Force**

162 RORJTF Chair Ronnie Bell reported on task force activities. The task force met Wednesday with
163 28 attendees. ROR is tasked with updating Chapter 11 (Rules of the Road) of the Uniform
164 Vehicle Code (UVC). The MUTCD is reliant on the UVC for defining the legal aspects of many
165 TCDs, but the UVC is a model ordinance and not binding law. This focus by ROR on a non-
166 MUTCD topic results in different challenges than those seen by other TCs or JTFs. As part of
167 this, ROR is revising Chapter 11 to delete references to other UVC chapters, as those chapters
168 or outside the scope of NCUTCD and are unmaintained. This task is not a simple one. After this,
169 ROR will assess the need for content updates and additions to UVC Chapter 11. UVC plans
170 monthly virtual meetings to continue work on these items.

171 **Toll and Managed Lane Joint Task Force**

172 TMLJTF Chair Shannon Bonilla reported on task force activities. The task force met Wednesday
173 with 21 attendees. This group does not encompass all technical committees equally, so it will be
174 reassigned to multi-committee task force (MCTF) status in spring 2023. TML is looking for
175 increased participation from several TCs.

176 **Recess**

177 The Council session recessed from 10:08 to 10:30 AM EST.

178

179 **Sponsor Presentations**

180 In fall 2022, each NCUTCD sponsoring organization was invited to develop and deliver a 5-
181 minute overview of their organization. These presentations are posted on the NCUTCD website
182 on the January 2023 meeting webpage by group as defined in the NCUTCD Bylaws.

183

184 • Group I - representing state, county and municipal highway officials

- 185 ○ AASHTO - Meg Pirkle, AASHTO CTE Chair
- 186 ○ APWA - Steve Oliver, APWA Delegation Chair
- 187 ○ ITE - Luana Broshears, ITE staff
- 188 ○ NACE - Kevan Stone, NACE Executive Director
- 189 ○ NACTO - Matthew Roe, NACTO staff

190 • Group II - representing national organizations with officials associated with traffic
191 operations and regulations

- 192 ○ AAR - Tony Bellamy, AAR Voting Member
- 193 ○ APBP - Peter Koonce, APBP Voting Member
- 194 ○ AREMA - Cayela Wimberly, AREMA Voting Member
- 195 ○ ASCE - Bob Bryson, ASCE Voting Member
- 196 ○ IACP - Rick Campbell, IACP Voting Member
- 197 ○ IMSA - Toby Cummings, IMSA Executive Director
- 198 ○ IBTTA - Mark Muriello, IBTTA staff
- 199 ○ ITS America - Bobby McCurdy, ITSA staff
- 200 ○ APTA - Gene Hawkins

201 • Group III - representing the general public and/or private highway user groups

- 202 ○ AAA - Jeff Bagdade, AAA Voting Member
- 203 ○ LAB - Bill Nesper, LAB Executive Director
- 204 ○ NSC - Jane Terry, NSC staff
- 205 ○ HFR - Bryan Katz, HFR Voting Member

206 • Group IV - representing industry oriented organizations

- 207 ○ AHUA - Andrew Stasiowski, AHUA President & CEO
- 208 ○ ARTBA - Nick Goldstein, ARTBA staff
- 209 ○ ATSSA - Donna Clark, ATSSA VP

210

211 **Adjournment**

212 There being no other business for the Council, the meeting was adjourned at 12:22 PM EST.
213 Maximum session attendance for the day was estimated at 200.

214

215 Respectfully submitted,

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217 Richard C. Moeur, PE

218 Executive Secretary