



## National Committee on Uniform Traffic Control Devices

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### National Committee on Uniform Traffic Control Devices

#### **Council Meeting—Thursday, January 04, 2018, Arlington, VA** **Minutes of Meeting**

Chairman Billingsley called the meeting to order at 8:05 am.

Executive Secretary Bob Garrett called the roll and the following council members were present:

AAA	Jeff Bagdade	HFR	Bryan Katz
AAR	Tim Huya	IACP	No Delegate
AASHTO	Neal Boudreau, Chair	IBTTA	Maurice Palumbo
	Cindy Cramer	IMSA	Todd Lohman
	Tom Honich	ITE	Steve Jewell, Chair
	Bill Lambert		Paul Carlson
	John Leonard		Brent Ogden
	Lee Roadifer		Zoubir Ouadah
	Dave Woodin		Dongho Chang
	Mark Luczcz		Gene Hawkins
AHUA	Jon Upchurch		John Fisher
APBP	Peter Koonce		Joe Pecora
APTA	Jeff LaMora	LAB	Rock Miller
APWA	Jim Sparks, Chair	NACE	Jeff Blue, Chair
	Monica Suter		Tim Haagsma
	Steve Oliver		Lee Billingsley
AREMA	Steve Klinger	NSC	Dan Magri
ARTBA	Tim Cox		
ASCE	Robert Bryson		
ATSSA	Roger Wentz		

Honorary, Non-Voting Members: Jim Pline, Bruce Ibarguen, George Butzer and Ken Kobetsky

Secretary Garrett declared a quorum with 36 of 37 voting members present. Also present were approximately 200 other members and visitors.

**Moved and seconded to approve the minutes of the last Council Meetings June 29 and 30, 2017. Motion passed unanimously.**

#### Report of Actions of Executive Board Meeting

Lee Billingsley reported that the board had met last evening. They approved the reappointment of members of technical committees, approved changes in the bylaws which will be considered by the Council later in this meeting. They also heard a report from the Financial Oversight committee indicating that the finances of NCUTCD are in excellent shape. They did recommend that we pursue getting better rates on our CD's and possibly, better room rates at this hotel in future years. There was discussion of possibly changing the dates and

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location for this meeting. This meeting has always been scheduled to immediately precede the TRB meeting and Lee asked for a show of hands of those who would have difficulty attending both NCUTCD and TRB if the date and/or location of this meeting were changed. Response was 13 Council members and about 30 non members.

Lee now announced the names of the 19 new Technical Members (**Attachment No. 1**) and presented them with NCUTCD pins.

### Proposed Bylaws Change

The proposed bylaws change which had been approved by the board was presented and it was

**Moved and seconded to approve the change in sections 4.3, 6.6 and 10.8 of the NCUTCD bylaws. (Attachment No. 2) Motion passed unanimously.**

### FHWA Report

Kevin Sylvester, FHWA MUTCD Team Leader, gave a report and presentation on FHWA activities.

There were questions and discussion on several subjects including; the status of the numerous recommendations that have been made by NCUTCD since 2009, NTSB recommendations, how FHWA can be involved in new patents for devices and whether the online version of the MUTCD includes all revisions.

### Edit Committee

Gene Hawkins reported that the Edit Committee had met yesterday with 12 of 15 members in attendance. They are working on developing a searchable database of all items that have been approved by NCUTCD since 2009 when the current MUTCD was published. Each technical committee has been asked to find all the items from their committee. Several committees have reported to the Edit Committee and they expect to receive the rest soon.

The Edit Committee is also asking the technical committee to look at the references in the current MUTCD and if they are still pertinent and which can be deleted.

Gene also reported that P.D Kiser has been appointed to be the new chair of the Strategic Planning Task Force which has been charged with the task of developing an updated strategic plan for NCUTCD.

### Nominating Committee

Maurice Palumbo, chair of the nominating committee, reported that the other members of the committee are Steve Jewell, Tom Honich and Steve Oliver. They had solicited nominees from Members and Associate Members and developed an official list of nominees which he now presented as follows: Chair: Jon Upchurch and Gene Hawkins, Vice Chair for Programs: William Lambert, Vice Chair for Research: Bryan Katz, Treasurer: Roger Wentz.

Lee Billingsley thanked the nominating committee and dismissed them.

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Lee asked if there were any additional nominations for Chair from the floor and there were none. He then indicated that, since there are two nominations for chair, a written ballot will be distributed to the Council by the tellers committee who are Jim Pline and George Butzer.

There was a motion made and seconded to allow each of the two candidates for Chair to give a three-minute statement of his qualifications. The motion failed to get the 2/3 majority with a vote of 22-7-6.

The ballots were then distributed to the Council members by the tellers. Lee then indicated that there would be a 30-minute coffee break during which the tellers would count the ballots and report the results when the Council reconvened.

When the meeting reconvened, Maurice Palumbo reported that the vote for Chair was Gene Hawkins 24 votes and Jon Upchurch 12 votes.

It was moved and seconded to destroy the ballots. Motion passed unanimously.

Lee then asked if there were any nominations from the floor for Vice Chair for Programs. Seeing none, he declared Bill Lambert elected unanimously.

He then asked if there were any nominations from the floor for Vice Chair for Research. Seeing none, he declared Bryan Katz elected unanimously.

He then asked if there were any nominations from the floor for Treasurer. Seeing none, he declared Roger Wentz elected unanimously.

### Research Committee Report

Research Committee chair, Paul Carlson, reported that the committee will be meeting tonight beginning at 5:00 and he reviewed their agenda and the agenda for the meeting of the CAV task force, which will follow the Research Committee.

### 2018 Summer Meeting

Charles Meyer reviewed the details for the summer meeting, which will be held at the Renaissance Stapleton Hotel in Denver. The AASHTO Traffic Committee will meet Mon. thru Wed. June 18-20 and NCUTCD will meet Wed. thru Fri. June 20-22. Detailed information will be sent to members and posted on the website soon.

### Canadian TOMSC Report

Ernie Huckaby reported on the recent meeting of the Canadian TOMSC.

### Technical Committee Reports

No technical committees were ready to report today.

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Presentation to Outgoing Chair

Gene Hawkins presented a plaque to outgoing chair, Lee Billingsley and thanked him for his long service to NCUTCD including 14 years as Chair. Bob Garrett also made remarks regarding his work with Lee for the past 14 years.

There being no further business, the meeting was adjourned at 10:50 am.

Respectfully submitted,  
Robert M. Garrett, Executive Secretary