

National Committee on Uniform Traffic Control Devices

**Council Meeting—Thursday, June 29, 2017, Pittsburgh, PA**  
Minutes of Meeting

Chairman Billingsley called the meeting to order at 8:05 am.

Executive Secretary Bob Garrett called the roll and the following council members were present:

|        |                    |       |                     |
|--------|--------------------|-------|---------------------|
| AAA    | Jeff Bagdade       | HFR   | Bryan Katz          |
| AAR    | Tim Huya           | IACP  | No Delegate         |
| AASHTO | Mike Holder, Chair | IBTTA | Maurice Palumbo     |
|        | Richard Moeur      | IMSA  | Don Fullerton       |
|        | Tom Honich         | ITE   | Steve Jewell, Chair |
|        | Bill Lambert       |       | Paul Carlson        |
|        | John Leonard       |       | Brent Ogden         |
|        | Lee Roadifer       |       | Herman Hill         |
|        | Dave Woodin        |       | Dongho Chang        |
|        | Mark Luczcz        |       | Gene Hawkins        |
| AHUA   | Jon Upchurch       |       | John Fisher         |
| APBP   | No Delegate        |       | Joe Pecora          |
| APTA   | Jeff LaMora        | LAB   | Rock Miller         |
| APWA   | Jim Sparks, Chair  | NACE  | Jeff Blue, Chair    |
|        | Steve Oliver       |       | Tim Haagsma         |
|        | Bob Garbacz        |       | Lee Billingsley     |
| AREMA  | Richard Campbell   | NSC   | Dan Magri           |
| ARTBA  | Tim Cox            |       |                     |
| ASCE   | Robert Bryson      |       |                     |
| ATSSA  | Roger Wentz        |       |                     |

Honorary, Non-Voting Members: Jim Pline and Ray Pusey

Secretary Garrett declared a quorum with 35 of 37 voting members present. Also present were approximately 200 other members and visitors.

**Moved and seconded to approve the minutes of the last Council Meetings January 5 and 6, 2017. Motion passed unanimously.**

Chairman Billingsley noted that Richard Moeur, who has served as Bicycle Technical Committee chair for 15 years, has retired from the Arizona DOT and, after this meeting, will no longer be an AASHTO Member. Consequently, he will not be eligible to be committee chair and will be replaced by Bill DeSantis. Lee thanked Richard for his long service and he received applause.

Chairman Billingsley also recognized and thanked Don Fullerton for his 14 years of service representing IMSA on the Council.

Report of Actions of Executive Board Meeting

Lee Billingsley reported that the board had met last evening and took the following actions:

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- Approved budgets for the June 2018 meeting and FY 2018.
- Approved annual contract for Bob Garrett for FY 2017
- Approved 11 new Technical Member
- Approved the inclusion of a lunch in the regular registration fee for the January 2018 meeting.
- Approved Bill DeSantis as chair of the Bicycle Technical Committee effective at the end of the June 2017 meeting.

Lee thanked IMSA for a contribution of \$1,000 in addition to their regular dues.

Lee now announced the names of the new Technical Members (**Attachment No. 1**) and presented them with NCUTCD pins.

FHWA Report

Kevin Sylvester, FHWA MUTCD Team Leader, gave a report and presentation on FHWA activities. He said that the FHWA Administrator has not been appointed yet, but his office has good access to the office of the Secretary.

There were questions and discussion on the status of the numerous recommendations the have been made by NCUTCD since 2009 as well as other subjects.

Research Committee Report

Research committee chair, Paul Carlson, reported that the CAV TF met from 10 – Noon on Wed. We had a presentation from Mark Bott, Michigan DOT. He presented the innovative TCDs being deployed in a smart WZ. We also had a presentation from Raj Rajkumar, CMU. He presented an overview of automated vehicles and identified specific needs related to the MUTCD.

Canadian TOMSC Report

Ernie Huckaby gave a report on the recent Canadian TOMSC meeting.

The TOMSC Spring 2017 Meeting was held in Ottawa, Quebec April 21- 23, 2017. Canada is celebrating their 150th anniversary this year. Summary of actions taken at this meeting are as follows:

The following Final reports were approved:

Project # 332 " Application Guidelines for Speed Display Devices"

Project #333 "Update to the Canadian Guide to Neighborhood Traffic Calming"

Project # 347 "Updating the National ITS"

Project # 331 "Update to Handbook of Recommended Information Sign Symbols for Canada"

Project # 309 "Update to the Canadian Rules of the Road"

New projects include:

--Anti-Whistling” Sign for Railway Crossings with a Whistling Cessation

--Enhanced RB11S2 Supplementary Tab Sign

--Signage for allowing Electric Vehicles in Reserved Lanes

The next meeting will be held in the City of St. John's, Newfoundland and Labrador September 22- 24, 2017.

#### 2018 Summer Meeting

Charles Meyer, Colorado DOT, gave a presentation on the 2018 summer NCUTCD meeting which will be held June 20-22 at the Marriott Renaissance Stapleton Hotel.

#### Edit Committee Report

Edit committee chair, Gene Hawkins, gave a report including:

1. EC met on Wednesday morning. We reviewed sponsor comments on our ballot item and will present that to Council at the end of my report.
2. The EC is preparing a database to list the slightly less than 200 recommended changes to the MUTCD that have not yet been addressed in MUTCD rulemaking. This will be sent to TC chairs this summer for review and action.
3. The EC is creating a task force to review the list of reference documents in Part 1 and determine if they are still all applicable.
4. The EC was tasked with determining whether the NCUTCD should respond to the recent USDOT RFC on regulatory burdens. After discussing the issue, the EC recommends that the NCUTCD not submit a comment to the docket. However, the Executive Board has established a task force to identify and investigate options for updating the MUTCD. This was followed by a general discussion among Council members.
5. The EC task force on Outreach (chaired by Steve Jewell) has prepared a presentation that NCUTCD members can use to promote and explain the NCUTCD.
6. The EC task force developing a strategic plan for the NCUTCD is chaired by PD Kiser and has begun meeting.

He then presented 17A-Edit-01, which had been sent to sponsors, showing changes, which had been made and it was

**Moved and seconded to approve 17A-Edit-01. Motion approved unanimously. (Attachment No. 2)**

#### Outreach Presentation

Steve Jewell described a presentation developed by his task force. There is a long and short version and he presented the short version now. He noted that both versions will be available to NCUTCD members.

There being no further business, the meeting was adjourned at 11:30 am.

Respectfully submitted,  
Robert M. Garrett, Executive Secretary