

National Committee on Uniform Traffic Control Devices

Council Meeting—Thursday, June 26, 2014—Minneapolis, MN

Minutes of Meeting

Chairman Billingsley called the meeting to order at 8:05am.

Executive Secretary Bob Garrett called the roll and the following council members were present:

AAA	Jeff Bagdade	HFR	Bryan Katz
AAR	David Peterson	IACP	No Delegate
AASHTO	Mark Wilson	IBTTA	Maurice Palumbo
	Richard Moeur	IMSA	Don Fullerton
	Susan Groth	ITE	John Fisher
	Margaret Moore		Brent Ogden
	Bill Lambert		Ronnie Bell
	Lee Roadifer		Herman Hill
	Dave Woodin		Steve Jewell
	Kathy Zahul		Gene Hawkins
AHUA	Jon Upchurch		Gene Putman
APBP	Peter Koonce		David Woosley
APTA	Jeff LaMora	LAB	Rock Miller
APWA	Steve Oliver	NACE	Lee Billingsley
	Jim Sparks		Jeff Blue
	Monica Suter		Tim Haagsma
AREMA	Richard Campbell	NSC	Dan Magri
ARTBA	Tim Cox		
ASCE	Bob Bryson		
ATSSA	Roger Wentz		
GHSA	Ron Lipps		

Honorary, Non-Voting Members: Jim Pline, Bruce Ibarguen, George Butzer and Tom Hicks

Secretary Garrett declared a quorum with 37 of 38 voting members present. Also present were approximately 170 other members and visitors.

Moved and seconded to approve the minutes of the last Council Meetings January 9 and 10, 2014. Motion passed unanimously.

Report of Actions of Executive Board Meeting – Lee Billingsley

NCUTCD Chair, Lee Billingsley, reported that the Executive Board met last night and took the following actions:

- Voted to not approve the application of the Cumberland Valley Volunteer Firemen's Association Emergency Responder Safety Institute (CVVFAERSI) to become a Sponsor of NCUTCD.

- The Edit Committee has developed a Request for Proposals (RFP) for developing a new NCUTCD website and, after discussion, the board agreed that the revised RFP will be sent to the board for final comment and then proposals will be solicited. A report will be given by the Edit Committee to the Council today.
- Agreed that, since the FHWA RFP on the new MUTCD will likely not be ready by the January 2015 meeting, that meeting will be three days (Jan. 7-9) and the June 2015 meeting will be four days (June 17-20).
- AASHTO SCOTE has scheduled the 2016 and 2017 summer meetings to be held in Savannah, GA and Pittsburg, PA.
- Approved new Technical Committee Vice Chairs: GMI-Tom Honich, Markings-Zaubir Ouadah.
- Approved 10 new Technical Members (**Attachment No. 1**). Lee then introduced the new members and presented them NCUTCD pins.
- Lee then introduced the new Honorary Member, Ray Pusey, who was approved by the board.
- Approved a change in the bylaws which changes the requirement for Honorary Member (**Attachment No.2**). This proposed bylaws change now needs to be approved by the Council.

Moved and seconded to approve the proposed change in Section 4.5 of the bylaws (Attachment No.2**). Motion passed unanimously.**

FHWA Report

Chung Eng, FHWA MUTCD Team Leader, gave a power point presentation on MUTCD activities (**Attachment No.3**), including a time line for the publication of the 2017 edition of the MUTCD.

Edit Committee Report

Edit Committee Chair, Gene Hawkins, reported that the committee had met for four hours yesterday and he reviewed the changes made to the recommendations which had been sent to Sponsors on the FHWA Consolidation and Reorganization of MUTCD Introduction and Part 1. Gene presented part of the recommended material and it was;

Moved and seconded to approve material presented so far. Motion passed unanimously.

He then presented the remainder of the material. Following discussion it was.

Moved and seconded to approve the remainder of the material. Motion passed unanimously.

The final approved Edit Committee recommendation is (**Attachment No. 4**)

Gene then presented a resolution on Part/Chapter/Section

**Moved and seconded to approve the Part/Chapter/Section resolution (Attachment No. 5).
Motion approved with one abstention.**

Gene then presented information on the Strategic Plan indicating that it will be scheduled for NCUTCD action in 2016. He then described the work of the website task force indicating that the Edit Committee is looking for input on what features should be incorporated in an update of the website and will be sending out a request for quotations before the end of the summer.

RRLRT/Signals Committee Report

RRLRT Committee chair, Rick Campbell reported that the RRLRT and Signals Committee have two changes to recommend to the Council today regarding traffic signal preemption for grade crossings. He then presented proposed changes to the definitions and to Part 8A in the MUTCD. Both are included in Attachment No.6.

Moved and seconded to approve the recommended changes in the definitions of the MUTCD (Attachment No.6). Motion passed unanimously.

Then he presented the proposed changes to Part 8A of the MUTCD. These were presented and approved one section at a time and all were approved.

Moved and seconded to approve the recommended changes in Part 8A of the MUTCD (Attachment No.6). Motion passed unanimously.

2015 Summer Meeting

It was announced that the 2015 meeting will be held June 17-20 in San Antonio, Texas. It will be at the Hilton Placio del Rio Hotel on the Riverwalk. Meg Moore made a presentation on San Antonio describing the hotel, attractions, etc.

RW Signs Committee Report

RW Signs committee chair, Bill Lambert, reported that the committee had several items to present to the Council today. He then presented each item and they were voted on.

Moved and seconded to approve RW No. 1 (Attachment No.7). Motion passed unanimously.

Moved and seconded to approve RW No. 2 (Attachment No.8). Motion passed unanimously.

Moved and seconded to approve RW No. 4 (Attachment No.9). Motion passed with one abstention.

Moved and seconded to approve RW No. 5 (Attachment No.10). Motion passed unanimously.

Moved and seconded to approve RW No. 6 (Attachment No.11). Motion passed with one opposed.

Moved and seconded to approve RW No. 7 (Attachment No.12). Motion passed unanimously.

Moved and seconded to approve RW No. 8 (Attachment No.13). Motion passed unanimously.

GMI Signs Committee

GMI Signs Committee chair, Meg Moore, reported that the committee had items to present to the Council today. She then presented the following items. The first two items were sent to Sponsors following the January 2014 meeting.

Moved and seconded to approve GMI No. 1 (Attachment No. 14). Motion passed unanimously.

Moved and seconded to approve GMI No. 2 (Attachment No. 15). Motion passed with one abstention.

Meg then reported that the GMI Signs committee had four items that were approved by Council at the June 2012 meeting and were sent to FHWA. FHWA subsequently did not approve the recommendations and the GMI committee recommends that these items be sent again to FHWA as a recommendation of NCUTCD.

Moved and seconded to reaffirm the June 2012 Council vote on these four items (Attachments No's. 16 thru 19) and submit them again to FHWA as a recommendation of NCUTCD. Motion passed unanimously.

These four items are designated as GMI-A, GMI-B, GMI-C and GMI-D

Meg then presented three new items that have not gone to sponsors.

Moved and seconded to approve GMI No. 3 recommendation on Jurisdictional Boundary Signs (Attachment No. 20).

Moved and seconded to amend the motion. Amendment passed with two opposed.

Original motion as amended passed unanimously.

Moved and seconded to approve GMI No. 4 recommendation on State Welcome Signs (Attachment No. 21). Motion passed with two opposed and one abstention.

Moved and seconded to approve GMI No. 5 recommendation on Pictographs on Guide Signs. (Attachment No. 22). Motion passed unanimously.

Bicycle Committee Report

Bicycle Technical Committee chair, Richard Moeur, reported that the committee has four items to present to the Council today. He then described each of the four items and moved their approval.

Moved and seconded to approve Bicycle No. 3 (Attachment No. 23). Motion passed unanimously.

Moved and seconded to approve Bicycle No. 5 (Attachment No. 24). Motion passed unanimously.

Moved and seconded to approve Bicycle No. 6 (Attachment No. 25). Motion passed unanimously.

Moved and seconded to approve Bicycle No. 7 (Attachment No. 26). Motion passed unanimously.

There being no further business, the meeting was adjourned at 5:50 pm.

Respectfully submitted,

Robert M. Garrett, Executive Secretary.