

National Committee on Uniform Traffic Control Devices

Council Meeting—Thursday, January 09 2014—Arlington, Virginia

Minutes of Meeting

Chairman Billingsley called the meeting to order at 8:05am.

Executive Secretary Bob Garrett called the roll and the following council members were present:

AAA	Jeff Bagdade	HFR	Brian Katz
AAR	David Peterson	IACP	No Delegate
AASHTO	Meg Moore	IBTTA	Maurice Palumbo
	Susan Groth	IMSA	Don Fullerton
	Bill Lambert	ITE	Gene Hawkins
	Richard Moeur		Jim Ellison
	Nick Nicholson		Ronnie Bell
	Lee Roadifer		John Fisher
	Mark Wilson		Herman Hill
	Dave Woodin		John Hansen
AHUA	Taylor Bowden		Andy Ramisch
APBP	Craig Williams		Joe Pecora
APTA	No Delegate	LAB	Rock Miller
APWA	Monica Suter	NACE	Lee Billingsley
	Jim Sparks		Jeff Blue
	Steve Oliver		Tim Haagsma
AREMA	Richard Campbell	NSC	Dan Magri
ARTBA	Tim Cox		
ASCE	Bob Bryson		
ATSSA	Roger Wentz		
GHSA	Ron Lipps		

Honorary, Non-Voting Members: Jim Pline, Dick Luetlich, George Butzer, Dave Kuemmel, Ken Kobetsky and Tom Hicks

Secretary Garrett declared a quorum with 36 of 38 voting members present. Also present were approximately 150 other members and visitors.

Moved and seconded to approve the minutes of the last Council Meetings June 27 & 28, 2013. Motion passed unanimously.

Chair Billingsley announced that today the Council will primarily discuss the MUTCD Strategic Plan drafted by the Edit Committee

Report of Actions of Executive Board Meeting – Lee Billingsley

NCUTCD Chair, Lee Billingsley, reported that the Executive Board met last night and took the following actions:

- Appointed a task force to evaluate the applications for NCUTCD sponsorship by two organizations; the Emergency Responders Safety Institute and the National Motorists Association. The task force includes; John Fisher, chair, Lee Roadifer and Maurice Palumbo.

The task force will report to the Executive Board with their recommendations at the June meeting.

- Unanimously approved adding one day to the June 2014, January 2015 and June 2015 meetings. For the January meetings the day could be added either Tuesday or Saturday. For the June meeting the day must be added on Saturday. A straw vote of NCUTCD members was taken and the majority preferred adding the January extra day as Tuesday.
- Approved new NCUTCD members. The new members were introduced and presented a NCUTCD member pin.
- Approved adding three new sections to the NCUTCD Operating Procedures: a procedure for the approval of amending and tabling motions, an addition to the definition of Government Member for railroad employees that only pertains to the RRLRT Technical Committee and the establishment of the designation of Emeritus Honorary Member. Carlton Robinson was then designated as an Emeritus Honorary Member.
- Approved appointment of Bruce Ibarguen as an Honorary Member. Bruce was now presented with the Honorary Member plaque.

FHWA Report

Chung Eng presented the FHWA report which included the following:

- Feedback from the RFC on the concept of splitting the MUTCD into two separate documents was very much opposed and the FHWA has decided not to split it and focus on streamlining and reorganizing the MUTCD to improve usability.
- Reviewed the MUTCD team and each member's responsibilities.
- Reviewed the proposed changes and enhancements to be contained in the 2016 edition of the MUTCD.
- A schedule for the September 2016 publication of the next edition of the MUTCD. The Notice of Proposed Amendment (NPA) is planned for publication in November of 2014 which means that the June 2014 meeting will be the last opportunity for NCUTCD to approve recommendations for changes. The normal comment period for an NPA is six months, but Chung indicated that it could be extended so as to be after the June 2015 NCUTCD meeting. The scheduled publication is September 2016.
- Reviewed five interim approvals that have been issued since the 2009 MUTCD was published.
- A total of 62 official interpretations have been issued since the 2009 MUTCD was published.
- A total of 65 official experiments have been approved since the 2009 publication.
- The sign manual will be published midyear 2014

Edit Committee Report on MUTCD Strategic Plan

Edit Committee chair, Gene Hawkins presented a brief history of the development of the MUTCD Strategic Plan including:

- Preliminary draft completed—June 2013
- Sent to NCUTCD Sponsors for review—July 2013
- Revision of draft—December 2013
- Edit Committee approval of final draft—January 8, 2014

Hawkins then presented individual sections of the plan for approval by the Council. He explained each section and there was discussion on each motion,

Moved and seconded to approve sections 533 and 537. Approved 34-2

Moved and seconded to approve section 526. Approved unanimously

Moved and seconded to approve section 528. (the Edit Committee had previously deleted sections 527 and 529) Approved 33-3

Moved and seconded to approve section 534. Approved unanimously.

Moved and seconded to approve sections 541 through 552 deleting 550. Approved unanimously.

A meeting break from 10:00 to 10:30

June 2014 Meeting

Sue Groth from the Minnesota DOT, made a presentation on the June 2014 NCUTCD meeting which will be held June 25-29 at the Ramada Hotel in Minneapolis.

MUTCD Strategic Plan—Continued

Moved and seconded to approve sections 501 through 506. Approved 35-1

Moved and seconded to approve sections 507 through 514 (the Edit Committee had previously deleted section 511). Approved unanimously.

Moved and seconded to approve sections 515 through 525. After considerable discussion, an amending motion was made and seconded to replace section 519 with the following: “The MUTCD should limit the discussion of traffic engineering practices and related topics that are not traffic control device activities to those items that are most essential for traffic safety and efficiency, to meet road users’ needs and for the practitioner to understand how they are to be applied.” The amending motion was approved 24-9. The motion as amended was then approved

Moved and seconded to approve section 530. Approved unanimously.

Moved and seconded to approve section 531. Approved unanimously.

Moved and seconded to approve section 532. There was discussion and a friendly amendment was made to change “professional engineers” to “individuals”. The amended motion was approved unanimously.

Moved and seconded to approve sections 535, 536 and 538. Approved unanimously.

Moved and seconded to approve sections 539 and 540. Approved unanimously.

Chairman Billingsley introduced Mike Cynecki as an approved new Technical Member to serve on the Bicycle Technical Committee.

Moved and seconded to approve sections 801 through 804 (the Edit Committee had previously deleted sections 805, 806 and 807). Approved unanimously.

Moved and seconded to approve sections 808 through 811. Approved unanimously.

Moved and seconded to approve sections 812 through 816. Approved unanimously.

Moved and seconded to approve sections 817 through 821, Approved unanimously.

Moved and seconded to approve all of chapter 5. Approved unanimously.

Moved and seconded to approve all of chapter 2. Approved unanimously.

Moved and seconded to approve all language prior to chapter 2. Approved unanimously.

This completed approval of all sections of the MUTCD Strategic Plan.

There was an expression of appreciation for the work of the Edit Committee and the chair, Gene Hawkins

The meeting was adjourned at 11:42 am.

Respectfully submitted

Robert M. Garrett, Executive Secretary.