

National Committee on Uniform Traffic Control Devices

Council Meeting—Thursday, June 21, 2007—Lake Tahoe, Nevada **Minutes of Meeting**

Chairman Billingsley called the meeting to order at 8:00am.

Executive Secretary Bob Garrett called the roll and the following council members were present:

AAA	Jeff Bagdade		
AAR	Mel McNichols	IACP	No Delegate
AASHTO	Del McOmie	IBTTA	Kerry Ferrier
	Dave Woodin	IMSA	Don Fullerton
	Barry Warhoftig	ITE	Tom Aber
	Scott Thorson		Gene Putman
	Ken Kobetsky		John Fisher
	Tom Hicks		Bruce Friedman
	Bruce Ibarguen		John LaPlante
	Ed Fischer		Andy Ramisch
AHAS	Gerald Donaldson		Gene Hawkins
AHUA	Jim Keaton		Ronnie Bell
APWA	Steve Oliver	NACE	Lee Billingsley
	Bob Garbacz		Jim Ellison
	Jim Sparks		John Logan
AREMA	Richard Campbell	HFR	Phil Garvey
ARTBA	Tim Cox	GHSA	Ron Lipps
ATSSA	Dave McKee	NCUTL&O	Ray Pusey
LAB	Richard Moeur	NSC	Dan Magri
APTA	Paul O'Brien		

Honorary, Non-Voting Members: Jim Pline,

Secretary Garrett declared a quorum with 37 of 38 voting members present. Also present were approximately 150 other members and visitors.

Garrett also reported that the registration for this meeting, as of today, is 233 compared with 255 in 2006 and 244 in 2005.

Moved by Logan, seconded by Putman to approve the minutes of the last two council meetings January 18 & 19, 2007. Motion approved unanimously.

Chairman's Report of Executive Board Actions

Chair, Lee Billingsley, reported that the Executive Board had met last evening and took action on the following items:

- Approved a financial report from the Treasurer which shows that the NCUTCD is in good financial condition with slightly more than one years operating budget in reserve.
- Approved a budget for FY 2008 with a projected deficit of approximately \$9,000 which will bring the reserve down to close to the desired one years operating budget.
- Approved budgets for the January and June 2008 meeting with a reduction of early registration fee to \$85 and an increase of late registration fee to \$135.

- Approved a revision in the Operating Procedure for Admission of New Sponsors which includes the appointment of a task force to evaluate sponsor applicants and report to the Executive Board. A task force has been appointed including: Jeff Bagdade, Steve Oliver, Tom Hicks and Richard Moeur. There are currently two organizations which have applied to become Sponsors; American Society of Civil Engineers (ASCE) and the Association of Pedestrian and Bicycle Professionals (APBP).
- Approved 16 applications for Technical membership. These new technical members were introduced. (Attachment No. 1).
- Approved a new contract with Executive Secretary, Bob Garrett. This is the 10th year contract for Bob making him the longest serving Executive Secretary in NCUTCD history.
- A Financial Oversight Committee was appointed including: Jim Keaton, chair, Richard Moeur and Kerry Ferrier
- A Nominating Committee was appointed including Bruce Friedman, chair, Jeff Blue Del McOmie, Steve Oliver and Ron Lipps.
- Approved the appointment of Bill Lambert to replace Barry Warhoftig as chair of the GMI Signs Technical Committee effective at the end of this meeting. Barry was recognized for six years service as GMI chair.

Recognition of New Honorary Member

Billingsley announced that the board has approved the awarding of Honorary Member status to George Butzer. Butzer was not in attendance to receive the award, but did receive it at the Friday Council meeting.

Extension of Meeting Time for January 2008 Meeting

Billingsley explained that the Notice of Proposed Amendment (NPA) for the new MUTCD is scheduled for publication in August with a six-month comment period and it will include a large number of changes. This means that the NCUTCD will only have the January 2008 meeting to prepare recommendations and will not be able to circulate technical committee proposals to Sponsors for comment. This means much more work for the technical committees at the January meeting and the Executive Board recommends that the meeting be extended by one day at the end. The Hilton hotel, in Arlington, Virginia has been contacted and they can accommodate the extension of our meeting. After much discussion, it was

Moved by LaPlante, seconded by Lipps to extend the January 2008 NCUTCD Annual Meeting by one day at the end. The official meeting dates to be Wednesday, January 9 through Saturday, January 12, 2008. Motion passed with one opposed.

The details of the meeting times for the technical committees and Council will be worked out by the leadership and an agenda will be sent to members.

Bylaws Amendment

A proposed bylaws amendment to Section 3.6 regarding withdrawal or termination of Sponsors had been sent to all NCUTCD Members and Associate Members the required 30 days in advance of this meeting (Attachment No.2) The Executive Board voted unanimously to approve the amendment.

Moved by Lipps, seconded by Pusey to approve the proposed bylaws amendment to section 3.6 as shown in (Attachment No. 2). Motion passed unanimously.

FHWA Report

Hari Kalla presented a report of FHWA activities including some details of the NPA on the MUTCD which is scheduled to be published in August. He indicated that, after publication, the proposed new NCUTCD will be posted on the FHWA website and will show all of the changes. The expected Final Rule will be in early 2009.

Edit Committee Report

Edit Committee chair, Tom Hicks, reported that the committee had met yesterday and worked on the following items:

- Technical Committee Activities Guidelines have been developed and will be sent to Technical Committees for comment.
- NCUTCD Technical Committee Web Pages have been reviewed and recommend that the Bicycle TC page be used as a model for the other committees.
- NCUTCD Proposal Templates should be developed as recommended by the Bicycle TC. Material will be sent to technical committees.
- Work has been completed on the use of the word "safe" in the MUTCD text and the Edit Committee is awaiting TC actions, if any.
- January 2007 wording on TCD's on private property was approved in Part 1 and Edit Committee is still working on other related issues.
- Definition of Traffic Control Device. The Edit Committee has developed a list of devices in the MUTCD for which there may be questions as to their being a TCD and will distribute this list to TC's.
- The Edit Committee is considering a way to reduce the size of the MUTCD.
- Developing a recommended format for review of the FHWA rule-making due later this summer.

Canadian NCUTCD Report

John Logan made a power point presentation on the Canadian NCUTCD. Report is included as (Attachment No. 3)

Pedestrian Task Force Report

John LaPlante reported that the Pedestrian Task Force had met yesterday with 16 people in attendance, including 11 technical committee members. There were a number of status reports and discussion items including and a report is included as (Attachment No. 4).

Markings Technical Committee Reports

Markings Technical Committee Chair, Gene Hawkins, presented the committee recommendation on Markings Item No.2 which had been sent to sponsors.

Moved by Hawkins, seconded by Thorson to approve the Markings Technical Committee recommendations on Rumble Strips, Chapter 3I. Motion failed 21-9-4.

There was further discussion and several suggestions for changes.

Moved by Donaldson, seconded by Lipps to make some editorial changes taking out references to traffic control devices. Motion passed 30-2-1

Motion by Moeur, seconded by McKee to table it item. Motion failed 10-23-2

Motion by Ibarguen, seconded by Putmen to approve the amended original motion (Attachment No.5). Motion passed 30-0-3

RW Signs Technical Committee Report

RW Signs Technical Committee chair, Bruce Ibarguen, reported on several items which had been sent to sponsors. He explained that the committee had considered comments by sponsors, made several changes and presented the committees final recommendations

RW No.1.

Moved by Ibarguen, seconded by Lipps to approve the RW Signs Technical Committee recommendation on Thru Traffic Merge Right (Left) Warning Signs (Attachment No.6). Motion passed unanimously.

RW No.2

Moved by Ibarguen, seconded by Lipps to approve the RW Signs Technical Committee recommendation on Roadway Flooded Warning Signs (Attachment No.7). Motion passed unanimously.

RW No.3

Moved by Ibarguen, seconded by Lipps to approve the RW Signs Technical Committee recommendation on mounting height of signs including changes to Part 6 (Attachment No.8). Motion passed 30-4-1)

RW No.6

Moved by Ibarguen, seconded by Oliver to approve the RW Signs Technical Committee recommendation on overhead pedestrian signs. Motion failed 14-14-8.

RW No.7

Moved by Ibarguen, seconded by McOmie to approve the RW Signs Technical Committee recommendation on work zone speed limit sign including Fig. 6F-4.

Discussion indicated that the TTC committee had not looked at this item and it was agreed to table it until the next day.

RW No.9

Moved by Ibarguen, seconded by Lipps to approve the RW Signs Technical Committee recommendation on Ramp Metered When Flashing Sign (Attachment No. 9). Motion passed unanimously.

RW No.10

Moved by Ibarguen, seconded by Lipps to approve the RW Signs Technical Committee recommendation on Freeway Ends Signs (Attachment No. 10). Motion passed 34-0-2.

Meeting was adjourned at 12:00 noon.

Respectively submitted,

Robert M. Garrett, Executive Secretary

