

National Committee on Uniform Traffic Control Devices

General Session—Thursday, January 19, 2006—Arlington, Virginia

Minutes of Meeting

Chairman Billingsley called the meeting to order at 8:00am.

Executive Secretary Bob Garrett called the roll and the following council members were present:

AAA	Jeffrey Bagdade		
AAMVA	Selden Fritschner		
AAR	Mel McNichols	IACP	James DeFord
AASHTO	Tom Hicks	IBTTA	Kerry Ferrier
	Dave Woodin	IMSA	Don Fullerton
	Barry Warhoftig	ITE	Tom Aber
	Tim Taylor		Gene Putman
	Ken Kobetsky		John Fisher
	Delbert McORMIE		Bruce Friedman
	Bruce Ibarguen		Gene Hawkins
	Ed Fisher		Jon Upchurch
AHAS	Gerald Donaldson		Kevin Woodard
AHUA	Jim Keaton		Ronnie Bell
APWA	Steve Oliver	NACE	Lee Billingsley
	Mohsin Zaidi		Jeff Blue
	Jim Sparks		John Logan
AREMA	Richard Campbell	HFR	Fred Hanscom
ARTBA	Fred Peil	GHSA	Ron Lipps
ATSSA	Dave McKee	NCUTL&O	Ray Pusey
LAB	Richard Moeur	NSC	Dan Magri
APTA	Paul O'Brien		

Honorary, Non-Voting Members: Jim Pline, Dick Luettich, Robbie Robinson, Dave Kuemmel

Secretary Garrett declared a quorum with 39 of 39 voting members present, the first time in many years that 100% of voting members were in attendance. Also present were approximately 150 other members and visitors.

Moved by Lipps, seconded by Friedman to approve the minutes of the last two council meetings June 23, 24, 2005. Motion approved unanimously.

Chairman's Report

Chairman, Lee Billingsley, reported on the previous evening's Executive Board meeting:

- Approved the Treasurers Report for FY2005 which showed a reserve of just over one years operating budget.
- Heard a report from the Strategic Planning Task Force on admitting additional sponsors. That report will be presented to the Council later in the meeting.

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- Approved the recommended amended NCUTCD bylaws as drafted by the Bylaws Committee with two additional amendments. Those amended bylaws will be presented to the Council for approval later in this meeting.
- Approved ten Operating Procedures as drafted by the Operating Procedures Task Force. These procedures will be posted on the NCETCD website.
- Approved appointment of nine new Technical Committee members. The new members were introduced.
- Confirmed appointment of Ronnie Bell and Ray Pusey as new chair and vice-chair of the Signals Technical Committee. Chairman Billingsley then recognized Bruce Friedman as the outgoing Signals Committee chair and thanked him for his contributions to NCUTCD. Bruce will continue as chair of the ITE delegation and member of the Signals committee.
- Approved a revised budget for the June 2006 meeting with a lower advance registration fee of \$85.
- Approved a budget for the January 2007 meeting.
- Heard a report from the Financial Oversight Committee that all of the financial operations of NCUTCD are being conducted properly and all financial documents are in order.
- Approved the appointment of Dave Kuemmel as Honorary Member.
- Approved a revised contract with the Executive Secretary for FY2006.
- Approve a revised budget for FY 2006.

FHWA Report

A report of FHWA activities and plans was presented by Regina McElroy, FHWA Director of Transportation Operations as a Power Point presentation. (**Attachment No. 1**).

Edit Committee Report

Tom Hicks, chair of the Edit Committee, reported that the committee had met on Wednesday with seven members and three visitors present. They reviewed the jurisdictional statement of the technical committee and the Edit Committee and recommended wording. The committee is continuing to work with the Technical Committees on “weasel words”.

Canadian NCUTCD Report

John Logan gave a report of the last meeting of the Canadian NCUTCD (**Attachment No. 2**)

Proposed Amendments to the NCUTCD Bylaws

Dave McKee, chair of the Bylaws Committee, presented a report on the proposed amendments to the bylaws which had been sent to all Sponsors, Members, and Associate Members and posted on the NCUTCD website. The committee had considered and resolved any suggestions and the proposed amendments were approved by the Executive Board yesterday with two amendments.

Moved by McKee, seconded by Ferrier to approve the proposed amended bylaws.

Moved by Kobetsky, seconded by Warhoftig to amend the motion to not approve the amendment to Section 6.3 which would delete the words “at the time of appointment” which had been approved by the Executive Board. Motion passed 30-3-4.

Moved by Kobetsky, seconded by Ibarguen to amend the motion to delete the additional phrase at the end of the last sentence of the first paragraph in Section 6.3 which had been approved by the Executive Board. Motion passed 32-2-3.

Vote on the original motion as amended approved 35-1-1 (Attachment No. 3)

The final version of the amended bylaws (Attachment No. 3) will be posted on the NCUTCD website.

Report of Strategic Planning Task Force

Ken Kobetsky made a presentation of the report of the Strategic Planning Committee on the Admission of New Sponsoring Organizations (Attachment No. 4).

The report presents five possible options for admitting new Sponsors and Kobetsky indicated that the Task Force is soliciting comments and suggestions from Members before making their final report in June. The report is posted on the NCUTCD website and Members are encouraged to review it and send any suggestions to the task force.

Roundabout Recommendations

The Markings, RW Signs and GMI Signs Technical Committee have been working together to develop recommendations for roundabout signing and marking. Gene Hawkins, chair of the Markings Committee, presented recommendations and there was much discussion.

Moved by Logan, seconded by Moeur to table this item until tomorrow. Motion passed 28-3-2

Bruce Ibarguen presented recommendations on roundabout signing.

Moved by Ibarguen, seconded by Lipps to amend the Definition of Words and Phrased in Section 1A.13. Motion failed on voice vote.

**Moved by Lipps, seconded by Campbell to revise the wording of Section 1A.13
Motion passed 30-0-2**

Moved by Ibarguen, seconded by Lipps to revise Section 2B.37 Motion passed unanimously by voice vote

**Moved by Ibarguen, seconded by Moeur to add new Section 2B.xx on Roundabout Chevron Sign
Motion failed 24/7/2. (Must have 2/3 vote to pass which is 26 affirmative.**

Bruce Ibarguen reviewed the rest of the recommendations of the RW Signs Technical Committee and he will bring them back to the Council tomorrow.

Barry Warhoftig, chair of the GMI Signs Technical Committee, presented an overview of the Roundabout recommendations of his committee and will present the specific recommendations tomorrow.

Research Committee

Dave McKee, chair of the Research Committee, reported that the committee will meet this evening at the Turner Fairbank Research Center and asked anyone wishing to attend to meet in the hotel lobby at 6:00pm to carpool.

The meeting was adjourned at 12:00noon.

Respectively submitted

Robert M. Garrett
Executive Secretary