

National Committee on Uniform Traffic Control Devices

General Session—Thursday, January 6, 2005—Arlington, Virginia

Minutes of Meeting

Chairman Billingsley called the meeting to order at 8:05am.

Executive Secretary Bob Garrett called the roll and the following council members were present:

AAA	Jeffrey Bagdade		
AAMVA	(No Delegate)		
AAR	Tom Zeinz	IACP	(No Delegate)
AASHTO	Tom Hicks	IBTTA	Kerry Ferrier
	Dave Woodin	IMSA	Don Fullerton
	Barry Warhoftig	ITE	Tom Aber
	Tim Taylor		Gene Putman
	Ken Kobetsky		John Fisher
	Lee Roadifer		Bruce Friedman
	Bruce Ibarguen		Gene Hawkins
	Ed Fisher		Jon Upchurch
AHAS	Jerry Donaldson		Kevin Woodard
AHUA	Jim Keaton		Robert Canfield
APWA	Steve Oliver	NACE	Lee Billingsley
	Darryl Hockstra		Jeff Blue
	Julio Fuentes		John Logan
AREMA	Richard Bowden	HFR	Fred Hanscom
ARTBA	Fred Peil	GHSA	Ron Lipps
ATSSA	Dave McKee	NCUTL&O	Ray Pusey
LAB	John Ciccarelli	NSC	(No Delegate)
APTA	Paul O'Brien		

Honorary, Non-Voting Members: Jim Pline, Dick Luettich, Robbie Robinson

Secretary Garrett declared a quorum with 36 of 39 voting members present. Also present were approximately 100 other members and visitors.

Moved by Pusey, seconded by Hawkins to approve the minutes of the last two council meetings June 24, 25, 2004. Motion approved unanimously.

Chairman's Report

Chairman Billingsley noted that this is the 25th anniversary of the first meeting of the National Committee on Uniform Traffic Control Devices (NCUTCD). In June of 1979 a group met in Colorado to organize the NCUTCD and January 1980 was the first official meeting of the new organization. In commemoration of this event, all delegates to this meeting have been given a special commemorative pin and all delegates who were present at either or both of those original meetings are wearing a "Founder" ribbon. Gene Putman gave a brief presentation on the design of the pin.

Chairman, Lee Billingsley, reported on the previous evening's Executive Board meeting:

- Approved seven new Technical Members who were introduced at this meeting (**Attachment No. 1**)
- Approved the budget for the January 2006 Meeting.
- Approved reports from the treasurer, John Logan, and the Financial Oversight Committee of Dave McKee, Ron Lipps and Jeff Bagdade, which indicated that the committee is in good financial condition with a reserve of approximately one years operating expenses.
- Approved a report by Robbie Robinson, chair of the Membership Development committee (**Attachment No. 2**) and directed the committee to proceed with the three work products.
- Approved a report by Dave McKee, chair of the Bylaws committee. That committee will continue working on revising the bylaws and will present its recommendations at the June meeting.
- Approved an application of the Association of Bicycle and Pedestrian Professionals (APBP) as a NCUTCD Sponsor. A proposal to make the appropriate bylaws changes will be sent to Members, Associate Members and Sponsors in advance of the June 2005 meeting and will be voted on by the Council in June.

FHWA Report

A report of FHWA activities was presented by Regina McElroy, Director of the Office of Transportation Operations. She introduced herself and other FHWA staff in attendance.

- MUTCD Team Leader, Ernie Huckaby, has retired and Hari Kalla has been hired to fill that position. Ken Wood, formally with Illinois DOT, has been added to the FHWA MUTCD staff.
- Revised Standard Highway Signs book is now available on the web.
- Revision 1 to the 2003 MUTCD on the Rx sign is effective January 3, 2005
- A new brochure on the importance of the MUTCD is being published by FHWA.
- Four interim approvals have been issued. She explained the difference between interim approvals and experimentation.
- The Older Drivers pocket Guide has been revised.
- The MUTCD will next be published in 2008 (five-year cycle).
- Upcoming issues include: signs for intermodal connections, Automated flagger devices using signal lenses, refinement of interim approval process and criteria for experimental evaluations.

Report on Canadian NCUTCD

John Logan gave a report on the most recent meeting of the Canadian NCUTCD. (**Attachment No. 3**).

Edit Committee Report

Edit Committee chair, Tom Hicks, reported that his committee met today with all members present except Jim Pline and Alex Sorton, who has retired. Kathy Dennis has replaced Bob McKnight and Jose Rivera has replaced Kerry Ferrier. The Bike committee will name a replacement for Sorton. They discussed 1A.09 wording on use of engineering judgment and await RW Technical Committee action. Discussion also on "subjective" words and definition of a "traffic control device."

Private Facilities Task Force Report

Private facilities task force chair, Tom Hicks, reported that the task force has met and will be talking to private facilities organizations before developing recommendations which will be presented at a later meeting.

Bicycle Committee Report

Bicycle committee vice chair, John LaPlante, reported that the committee had reviewed comments from sponsors on the proposed bicycle route sign which had been sent to sponsors as attachment 1.

Moved by LaPlante, seconded by Kobetsky to approve the recommendation of the Bicycle Technical Committee on a proposed M1-8a Bicycle Route Sign. (Attachment No. 4). Motion passed 33-0-1.

Presentation

There was a presentation on “The Rules for Distribution of Information to Drivers and Pedestrians” by Murray Bodin.

R/W Signs Committee Report

R/W Technical Committee Chair, Bruce Ibarguen, reported on recommendations of the committee regarding the docket on maintaining minimum retroreflectivity standards (Sections 1A.09, 1A.11, 2A.08 and 2A.09). There was much discussion and agreement to table this item until tomorrow.

There being no further business, the meeting was adjourned at 11:45am.

Respectively submitted,

Robert M. Garrett
Executive Secretary