Minutes of Meeting

Chairman Billingsley called the meeting to order at 8:00am.

Executive Secretary Bob Garrett called the roll and the following council members were present:

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<th>AAA</th>
<th>Jeffrey Bagdade</th>
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<td>AAMVA</td>
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<td>AAR</td>
<td>Tom Zeinz</td>
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<td>AASHTO</td>
<td>Tom Hicks</td>
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<td>Bruce Ibarguen</td>
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<td>Barry Warhoftig</td>
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<td>Dave Woodin</td>
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<td>Tim Taylor</td>
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<td>Lee Roadifer</td>
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<td>Scott Thorson</td>
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<td>Ed Fisher</td>
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<td>AHAS</td>
<td>Gerald Donaldson</td>
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<td>AHUA</td>
<td>Jim Keaton</td>
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<td>APWA</td>
<td>Steve Oliver</td>
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<td>Darryl Hockstra</td>
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<td>Julio Fluentes</td>
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<td>AREMA</td>
<td>Richard Bowden</td>
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<td>ARTBA</td>
<td>Fred Peil</td>
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<td>ATSSA</td>
<td>Dave McKee</td>
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<td>LAB</td>
<td>John Ciccarelli</td>
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<td>APTA</td>
<td>Paul O’Brien</td>
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Honorary, Non-Voting Members: Jim Pline, Dick Luettich, Robbie Robinson

Secretary Garrett declared a quorum with 36 of 39 voting members present. Also present were approximately 70 other members and visitors.

R/W Signs Committee Report

R/W Signs Technical Committee chair, Bruce Ibarguen reported that they met with 21 of 27 members attending. They have appointed 3 new task forces and will have three items to go to sponsors prior to the June 2005 meeting.

They then presented recommendations of the R/W Technical Committee regarding the Notice of Proposed Amendments (NPA) to the MUTCD on Maintaining Traffic Sign Retroreflectivity which was published in the July 30, 2004 Federal Register. The comment deadline for this NPA was later extended to February 1, 2005 to accommodate input from NCUTCD.
There was a great deal of discussion on this proposal before a final vote was taken.

Moved by Bruce Ibarguen, seconded by Hanscom to approve the recommendation of the R/W Signs Technical Committee regarding Section 2A.08 (Attachment No. 1). Motion passed 32-1-1

Moved by Ibarguen, seconded by Lipps to approve the recommendation of the R/W Technical Committee regarding Section 2A.09.

Motion by Hawkins, seconded by Friedman to change the title and the insert statement. Motion passed 29-1-3.

Original motion on Section 2A.09, as amended, (Attachment No. 1) was approved 32-0-2

Note: This final recommendation was sent to the docket on January 29, 2005 as an official recommendation of NCUTCD.

Report on Part 7, School Section

Ron Lipps reported that the recommended wording of Part 7 was sent to sponsors as Attachment 4 and he described the changes that have been made in response to the sponsor comments. The following motions were made and voted on as indicated for the individual sections.

Moved by Lipps, seconded by Roadifer to approve the recommendation of the R/W Technical Committee on Section 7A.13. Motion passed unanimously with one abstention.

Moved by Lipps, seconded by Pusey to approve Section 7B.07. Passed unanimously.

Moved by Lipps, seconded by Pusey to approve Section 7B.08. Passed unanimously.

Moved by Lipps, seconded by Ibarguen to approve Section 7B.09. After discussion and two amendments, the amended motion was approved 30-0-4

Moved by Lipps, seconded by Roadifer to approve Section 7B.10. Passed Unanimously.

Moved by Lipps, seconded by Roadifer to approve Section 7B.11. Passed unanimously.
Moved by Lipps, seconded by Roadifer to approve Section 7B.15. After discussion and proposed amendment which failed, the original motion failed 8-21-3

All of the approved sections of Part 7 are included in (Attachment No. 2).

Recommendations of Size and Placement of Warning Signs

Jim Pline reported on the R/W Signs committee recommendations on Sections 2B.03, 2C.04 and 2C.05 which had been sent to sponsors as attachments 5 and 3.

Moved by Ibarguen, seconded by Hockstra to approve the proposed revisions to Sections 2B.03 and 2C.04 (Attachment No. 3). Motion passed unanimously with one abstention.

Moved by Ibarguen, seconded by Hawkins to approve the proposed revisions to Section 2C.05 (Attachment No. 4). Motion passed unanimously.

Signals Committee Report

Signals Technical Committee Chair, Bruce Friedman, reported that the committee had met with 33 committee members and 9 guests in attendance. There were several presentations and a field trip to a City of Alexandria signal that has a flashing yellow arrow permissive left-turn display and accessible pedestrian features. The committee will have four items to go to sponsors prior to the June 2005 meeting.

The committee had considered sponsor comments on proposed changes to Sections 4A.02, 1A.13 and 4D.04 which had been sent to sponsors as attachment 8 and 9 and presented final recommendations of the Signals Technical Committee.

Moved by Friedman, seconded by Pusey to approve the recommended changes to Section 4A.02 and 1A.13 (Attachment No. 5). Motion approved 28-1-4.

Moved by Friedman, seconded by Pusey to approve the recommended changes to Section 4D.04 (Attachment No. 5). Approved unanimously with one abstention.

After discussion it was agreed that these two recommendations should be sent to NCUTL&O and AASHTO so that the UVC and the AASHTO definition of intersection stays consistent with the MUTCD.
Markings Committee Report

Markings Technical Committee chair, Gene Hawkins, reported that the committee had met and considered sponsor comments on the recommendations on Roundabout Markings which had been sent to sponsors as attachment 2. There is concern about coordinating with the sign sections of the MUTCD and the committee will hold their proposal until the June 2005 meeting. The Markings Committee recommendations will be posted on their web page within the next two weeks and they will be sending proposed language on detectable warnings to sponsors before the June meeting.

RR&LRT Committee Report

RR&LRT Technical Committee chair, Richard Bowden, reported that the committee had met with 38 of 47 members and four visitors in attendance. They are working on a list of 34 items from FHWA.

The committee considered sponsor comments on the recommendations on illumination standards at Highway-Rail grade crossings, (Sections 8C.01 & 10C.02) and emergency notification signs (Sections 8B.12, Table 8B-1 & Figure 8B-4) which had been sent to sponsors as attachments 6 and 7.

Moved by Bowden, seconded by Zeinz to approve the RR&LRT technical committee recommendations on Section 8C.01. Motion failed 20-8-3.

A proposal on Section 10C.02 was withdrawn.

On the second item on emergency notification signs the committee reported that they had not completed work on this and will not present anything to the council at this time.

Report of the TTC Committee

Temporary Traffic Control Technical Committee (TTC) chair, Gene Putman, reported that they had met with 36 of 40 committee members nine guests attending. A joint task force has been working on the problem of traffic control at border checkpoint locations and Putman presented four diagrams which have been developed. He emphasized that these are first drafts and they need to be sent to sponsors and other technical committees for review. Since FHWA has indicated that they would like input on this soon, it was suggested that these be sent to FHWA as a recommendation of the TTC committee and not NCUITCD and then have a complete review by NCUITCD in June.
Moved by Putman, seconded by Oliver that the proposed diagrams on traffic control at border checkpoints be sent to FHWA as a recommendation of the TTC technical committee and not as official action of the NCUTCD with further NCUTCD consideration at the June 2005 meeting. Motion passed unanimously.

Putman reported that the TTC committee had reviewed the FHWA interim approval of the Automated Flagger Assistance Device.

Moved by Putman, seconded by Logan to support FHWA on the interim approval of the Automated Flagger Assistance Device. Motion passed unanimously with one opposed.

The committee will have some items to be sent to sponsors prior to the June meeting.

Research Committee Report

Research Committee chair, Dave McKee, reported that the committee had met last night with 11 members and 22 guests present. There were several presentations and the committee has formed a task force on the evaluation of devices for consideration of interim approval.

Report of Bicycle Committee

Bicycle Committee vice-chair, John LaPlante, reported that the committee had met with 13 of 19 members and three guests present. They evaluated the sponsor comments on the Bicycle Route Sign which was presented to the Council yesterday. The committee reviewed several other items and has no action items to present to the Council at this time. They also have been working on 32 items from FHWA, but have nothing to report to the Council at this time.

Pedestrian Task Force Report

Pedestrian Task Force Chair, John LaPlante, reported that the task force had met with 37 members and guests present. The meeting featured a presentation by Kay Fitzpatrick on TCRP/NCHRP study on Ped. Safety at Unsignalized Intersections, followed by discussion on pedestrian walking speeds currently before the Signal Technical Committee and Detectable Warnings before the Markings Technical Committee at this time.
G/MI Signs Committee Report

G/MI Signs Technical Committee chair, Barry Warhoftig, reported that the committee had met with 23 members present. They have been reviewing about 30 items from FHWA and have no action items to report to the Council at this time.

Other Business

Gene Putman suggested that the NCUTCD consider using the design of the 25th anniversary pin as the official NCUTCD logo. Agreed that this will be explored and a report given at the next meeting in June.

It was noted that the next meeting of the NCUTCD will be at the Hyatt Regency Hotel in Buffalo, New York June 22-24, 2005. Registration and hotel information will be on the website and sent to members in March.

There being no further business, the meeting was adjourned at 12:00 noon.

Respectively submitted,

Robert M. Garrett
Executive Secretary